

***STATE BOARD FOR CAREER AND TECHNICAL EDUCATION*****Minutes of Meeting****December 15, 2008**

Members of the State Board for Career and Technical Education met at 9:05 a.m. on Monday, December 15, 2008, via telephone conference in the CTE State Director's Office, 15th Floor, State Capitol, Bismarck. The meeting was called to order by Mr. Darrel Remington, Chair. The following members were present:

Mr. Brian Duchscherer (via telephone conference)  
Ms. Maren Daley, Member  
Mr. William Goetz (via teleconference)  
Mr. Jeff Lind, Member (via teleconference)  
Dr. Wayne Sanstead, Member  
Ms. Susan Stibbe, Member (via teleconference)  
Ms. Rita Wilhelmi, Member (via teleconference)

Wayne Kutzer, Dwight Crabtree, Brenda Schuler, Debra Huber, and Doug Darling (via telephone conference) were also present.

**CONSIDERATION OF NOVEMBER 17, 2008 MINUTES** – Ms. Stibbe moved and Ms. Wilhelmi seconded to approve the minutes of the November 17, 2008 meeting as presented. The motion passed unanimously.

**LEGISLATIVE UPDATE** – Mr. Kutzer reviewed the 2009-2011 biennium priority budget and biennium budget, reporting on the funding changes based on the Governor's Budget recommendations.

Discussion was held on career counselors and career advisors and whether the proposed enhanced funding will effectively address the issues that schools currently have. It was agreed that additional career counselors and career advisors will provide more assistance to schools and ultimately provide more and better resources for students.

Mr. Kutzer will provide legislative updates at the January 20, 2009 board meeting and throughout the session.

**AUTHORIZATION TO OPERATE PRIVATE POSTSECONDARY EDUCATIONAL INSTITUTIONS – Rasmussen College** – Ms. Debra Huber reported that Rasmussen College is seeking to add an Associate in Applied Science in Software Systems Design – Embedded Systems, to its current Information Technology offerings. The program would be provided at the Bismarck and Fargo campuses and on-line.

Following a brief discussion, Ms. Huber recommended approval of the request.

Ms. Wilhelmi moved and Dr. Sanstead seconded to approve the request. The roll call vote was as follows:

Ms. Stibbe - aye  
 Mr. Duchscherer - aye  
 Mr. Lind – aye  
 Ms. Wilhelmi – aye  
 Dr. Sanstead – aye  
 Mr. Goetz – aye  
 Ms. Daley – aye  
 Mr. Remington – aye

The motion passed unanimously.

**Legislation** – Ms. Huber reviewed proposed legislation to North Dakota Century Code Chapter 15-20.4 that provides clarification and fine tuning of language that is currently in the law.

Following discussion, Ms. Daley voiced concern as to whether the accreditation section is too broad and if there should be an exemption for skilled credentials. Ms. Huber responded that the law looks at schools not entities or agencies. Ms. Huber will provide accreditation information to Ms. Daley that should clarify the accreditation issue.

Following more discussion, Mr. Lind moved and Mr. Duchscherer seconded to approve the

proposed legislation. The roll call vote was as follows:

Ms. Daley - aye  
 Mr. Goetz - aye  
 Dr. Sanstead – aye  
 Ms. Wilhelmi – aye  
 Mr. Lind – aye  
 Mr. Duchscherer – aye  
 Ms. Stibbe – aye  
 Mr. Remington – aye

The motion passed unanimously.

**CONSOLIDATED ANNUAL REPORT** – Mr. Crabtree gave a brief overview of the Consolidated Annual Report, stating that the report must be filed annually with the U.S. Office of Education by December 31.

Mr. Crabtree reviewed the report, stating that the secondary information is reported using an unduplicated student count across the career clusters and is consistent with the data collected over the past few years. Some of the required information is incomplete due to the transition of the DPI STARS system; however, adequate information should be available by the December 31 due date.

Mr. Crabtree then reviewed the secondary narrative information and explained the activities in the required program indicators and permissible indicators. Mr. Crabtree explained that the agreed upon data is negotiated annually with the U.S. Department of Education and the baseline is based on a three year moving average.

Mr. Crabtree reviewed the postsecondary data information, stating that the data was collected using the FINDET system.

Following discussion, Ms. Daley moved and Ms. Stibbe seconded to approve the 2008 Consolidated Annual Report and authorized Mr. Crabtree to incorporate the graduation information into the report once it becomes available. The roll call vote was as follows:

Mr. Duchscherer - aye  
Mr. Lind – aye  
Ms. Wilhelmi – aye  
Dr. Sanstead – aye  
Mr. Goetz – aye  
Ms. Daley – aye  
Ms. Stibbe - aye  
Mr. Remington – aye

The motion passed unanimously.

**FUTURE SBCTE MEETINGS** – All board meetings will begin at 9:00 a.m.

The January board meeting will be held in Bismarck on Tuesday, January 20, 2009.

The February board meeting will be held in Bismarck on Tuesday, February 17, 2009.

The March board meeting will be held in Bismarck on Monday, March 16, 2009.

The meeting adjourned at 10:09 a.m.

Respectfully submitted,

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Mr. Darrel Remington  
Chairperson